



BOARD MEETING (13)

Date & Time Friday 11th September 2020 **Location:** Via Microsoft Teams

Present: Mike Perls MBE (Director),
Karen Moorhouse (Director),
Stacey Knight (Director), Nigel
Wood (Director), Robert
Sullivan (Director), Jon Dutton
(CEO) **Chair:** Chris Brindley MBE

Apologies: Stuart Cain (Director)
Anna Deignan (Observer)

In attendance: Brian Barwick (President)
Esther Britten (Observer)
Graeme Thompson (Observer)
Hitesh Patel (Observer)
Stephen Brown
Michelle Gibson (Minutes)
Terri Lynam – in part
Jon Neill – in part
Colin Moore – in part
Russell Scott – in part

Item No.	Agenda item	Action
1.0	<p>Welcome</p> <p>CB welcomed everyone to the meeting. Apologies were recorded as above.</p> <p>Following Jane Allen’s departure from the Board, it was noted that a new representative from UK Sport would be appointed as soon as possible.</p>	
2.0	<p>Declarations of Interest</p> <p>Declarations of interest were noted as follows:</p> <ul style="list-style-type: none"> • CB – SID on the RFL board. • KM – Director and Company Secretary on the RFL board. • NW – IRL CEO • GT – IRL Director • RS – Interim CEO of the Football Foundation 	
3.0	<p>Minutes & Matters Arising</p> <p>3.1 Board Minutes</p> <p>The minutes from the meeting held on 12th June 2020 and the conference calls held on 29th June, 13th & 27th July 2020 were approved as an accurate record. This was proposed by SK and seconded by KM.</p>	

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3.2	<p>Subcommittee Minutes The Board received the minutes from the following subcommittees:</p> <ul style="list-style-type: none"> • Risk & Audit Committee – 26th August 2020. • Risk Oversight Committee – 10th July; 7th & 21st August 2020 	
4.0	<p>CEO Report The report from JD was taken as read.</p>	
5.0	<p>COVID-19 Planning Further to the previous meeting, JD provided an update on key actions relating to the Covid-19 pandemic. The Board noted the amendments to the budget, in line with the agreed forecast.</p> <p>It was agreed that some further modelling on revenues would take place for the next meeting, to enable informed decision making to take place in January.</p>	
6.0	<p>Customer TL joined the meeting to update the Board on the latest customer research, ticket sales targets and feedback on the recent announcements. The Board would be kept up to date on a weekly basis once tickets went on sale.</p> <p>The Board also reviewed the proposed ticket communications strategy, media strategy and the 'Squads Assemble' Campaign Platform and was supportive of the overall campaign.</p>	
7.0	<p>Commercial JN and RS joined the meeting to provide a commercial and broadcast update.</p>	
8.0	<p>Diversity & Inclusion CM joined the meeting to outline the RLWC2021 diversity and inclusion action plan. It was noted that this would dovetail with the work ongoing on the RFL's diversity action plan.</p>	
9.0	<p>Finance, Governance a& Risk</p> <p>9.1 Board Evaluation Action Plan The action plan was noted. All stakeholders had received a copy of the summary report.</p> <p>9.2 Balanced Scorecard & Risks The Board noted the latest balanced scorecard, project plan and milestones and updates to the risk register.</p> <p>9.3 Management Accounts There latest management accounts were noted.</p>	
	<p><i>There being no further business, the meeting closed at 13.45.</i></p>	